



Corporate Profile

Manufacturing, Export, Import, Packaging and Marketing



Corporate Office:

146 Ibrahimpur Kafrul Mirpur Dhaka1206, Bangladesh

Factory address

Taltala, Mymensingh Sadar, Mymensingh.

Hotline: +8801854441414

Email: shotatacommercial@gmail.com

www.shotatacommercialtd.com

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MESSAGE FROM THE DESK OF MANAGING DIRECTOR

The **Shotata Commercial Ltd.** started its journey back in 2022 for setting up a modern cosmetics manufacturing, export, import, and packaging facility in Bangladesh. Within the short span of time, **Shotata Commercial** has become one of the pioneer trading companies in Bangladesh. This is a production-oriented company. In the future, it will import products in varieties scope. The quality of the products will be maintained. In the future, it aims to export its honest products to other countries.

We establish a provident fund with medical facilities for dealers and staff. A portion of the profit will be donated for the benefit of the underprivileged. The company inspires its staff to work with dignity. It ensures timely payment of salaries.

We feel to the way our corporate structure has been developed. Our Philosophy is to attain sustainable growth with goodwill and establish market leadership by bringing products that meet real customer needs and to create an organizational culture based on trust, team effort, creativity and innovation through excellence. We have faith in our mission, values, ethics and we have employed highly qualified technical resources to attain higher productivity, diversification and growth in areas beneficial to all. **Shotata Commercial** believes in a professionally managed responsive organization supported by an experienced team of professionally qualified and technically sound executive. We will be at the industry forefront with innovative ideas and developing the new process and application.

MD. MAMUN KHAN

Managing Director & CEO

LEGAL INFORMATIONS

1. Name of the Company : **Shotata Commercial Ltd.**
2. Legal and Corporate set up : Private company limited by shares.
3. Incorporaon no. : C-180285/2022
4. Year of Incorporaon : 06th April 2022
5. Act : Company Act'1994
6. Trade Licenses No. : 2024-02547, date – 21.10.2024, Mymensing City Corp.
7. Objecve : To set up a modern manufacturing and trading facility in Bangladesh.
8. Corporate Address: 146 Ibrahimpur Kafrul Mirpur Dhaka1206 Bangladesh
9. Factory address : Taltala, mymensingh Sadar, mymensingh.
- 10.Types of Industry : Manufacturing, Export, Import, Packaging and Marketing



ABOUT US

The **Shotata Commercial Ltd.** started its journey back in 2022 for setting up a modern cosmetics manufacturing, export, import, and packaging facility in Bangladesh. Within the short span of time, **Shotata Commercial** has become one of the pioneer trading companies in Bangladesh. This is a production-oriented company. In the future, it will import products in varieties scope. The quality of the products will be maintained. In the future, it aims to export its honest products to other countries.

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VISION & MISSION

Export Packaging and Marketing Ltd. specializes in providing comprehensive solutions for packaging, branding, and marketing services tailored for businesses engaged in global trade. Our mission is to ensure your products stand out in the international market by delivering innovative, high-quality packaging designs and strategic marketing campaigns.

Our Vision is to be the leading partner for businesses worldwide by redefining export packaging and marketing standards, enabling our clients to achieve unparalleled success in the global market.

Our Mission:

- ✓ To deliver superior quality packaging that ensures product safety and enhances visual appeal.
- ✓ To craft effective marketing strategies that resonates with diverse international audiences.
- ✓ To foster sustainable and eco-friendly solutions in all our services.
- ✓ Create employment opportunity
- ✓ To contribute to the Economy, Society, and Country
- ✓ Promote a culture of excellence by integrating people, process and technologies
- ✓ Be an employer of choice, with focus on nurturing talent and developing future leaders of the organization.

Preserve the trust of all our stakeholders by adopting ethical business practices support the society through Corporate Social Responsibility initiatives



Highlighted Products





Highlighted Products





Highlighted Products



PRODUCT RANGE

Highlighted Products



PRODUCT RANGE



Highlighted Products



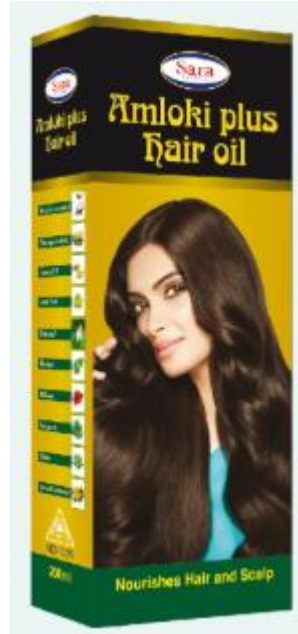
PRODUCT RANGE

Highlighted Products





Highlighted Products



PRODUCT RANGE

Highlighted Products





Highlighted Products





Highlighted Products



PRODUCT RANGE

Highlighted Products



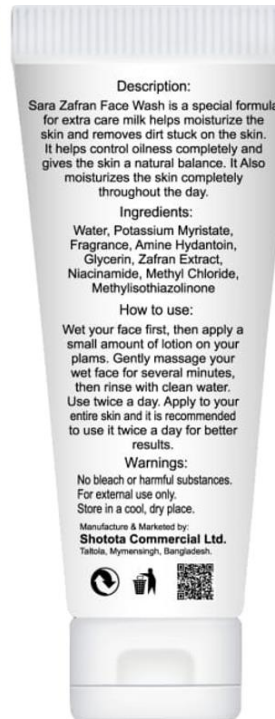


Highlighted Products





Highlighted Products



PRODUCT RANGE

Coming soon new products

- ✓ Sara MilkFace wash
- ✓ Sara Orange face wash
- ✓ Sara Jafran face wash
- ✓ Sara Aloe vera face wash
- ✓ Sara Neem face wash
- ✓ Sara Hair remover
- ✓ Sara zafran Hair oil
- ✓ Sara Jafran Sunscreen
- ✓ Night cream three item
- ✓ Zafran Mini shampoo
- ✓ Sara ice cool powder
- ✓ Sara telcome powder
- ✓ Sara sandal power

STRUCTURE OF THE BOARD



Chairman

Mrs Fariha Tabassum (Sara)

Managing director

MD Mamun Khan

Director Operatoin

MD Mustafa Khan



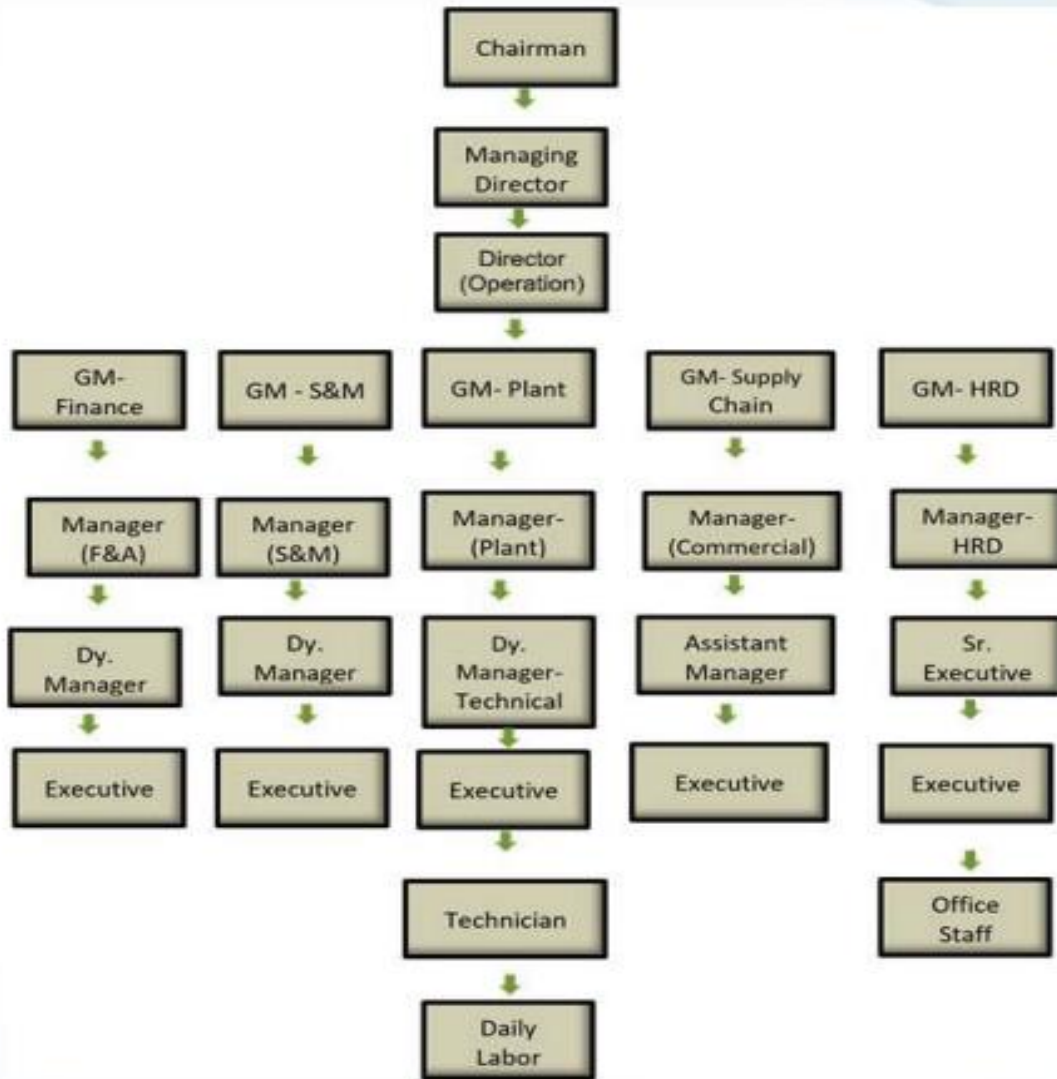
KEY MANAGEMENT PERSONNEL

The overall management of the company is vested with the Board of Directors. The board formulates company's policies and provides guidelines for its day-to-day business operation. The Group of Companies are managed by a well-balanced team of proficient Engineers, skilled experts, Finance professionals, Management experts and other competent professionals engaged in respective functions. A number of highly qualified advisor / consultants from various disciplines also make significant contribution towards enhancing the capabilities of the company. The Group follows a policy of making contracts for utilizing the expertise and skills of eminent technical and other professional consultants, as and when necessary for its operations. The structure of Management is as follows:

Key Management Personnel

| | | | | |
|----|------------------|--------------------|-----------|----------|
| 01 | Md. Mustafa Khan | Director Operation | Bsc. Eng. | 15 Years |
| 02 | | | | |
| 03 | | | | |
| 04 | | | | |
| 05 | | | | |

ORGANOGRAM



Especially Sales Division we decorated with

- ✓ National sales manager (NSM)
- ✓ Sales manager (SM)
- ✓ Deputy sales manager (DSM)
- ✓ Regional sales manager (RSM)
- ✓ Area sales manager (ASM)
- ✓ Territory sales manager (TSM)
- ✓ Sales Officer (SO)

WORKING HOURS



| | |
|------------------|-----------------------------|
| Saturday | : 9:00 am to 5:00 pm |
| Sunday | : 9:00 am to 5:00 pm |
| Monday | : 9:00 am to 5:00 pm |
| Tuesday | : 9:00 am to 5:00 pm |
| Wednesday | : 9:00 am to 5:00 pm |
| Thursday | : 9:00 am to 5:00 pm |
| Friday | : Weekend |







| SN | Name / Logo |
|----|--|
| 01 |  The logo consists of the letters "LP" in a bold, red, sans-serif font, centered within a white circle. This circle is set against a solid green square background. |
| 02 |  The logo features a red square background. On the left side, there are stylized white letters "S", "D", and "G" arranged vertically. On the right side, there is a white silhouette of a person in a dynamic pose, possibly a dancer or athlete, against a black background with small white stars. |
| 03 |  The logo is a yellow rectangle with a double-line border in red and black. Inside the rectangle, the words "MEENA" and "BAZAAR" are written in a bold, black, serif font, stacked one above the other. |
| 04 |  The logo is a circular emblem with a red border. Inside the circle, there is a red shopping cart icon. Below the cart, the words "Shop online" are written in a red, sans-serif font. A green curved line arches over the text. |

FINANCIAL INFORMATION



Present Bankers and Financer of the Company

| | |
|---|-----------------------------------|
|  | Pubali Bank PLC |
|  | Dutch-Bangla Bank Limited |
|  | Islami Bank Bangladesh PLC |
|  | United Commercial Bank PLC |
|  | Southeast Bank PLC |
|  | Prime Bank PLC |

LICENSING

লাইসেন্স নং. 2024-02547

ক্রমিক নং. 38693-241021-763015

CONFIDENTIAL DOCUMENT

ময়মনসিংহ সিটি কর্পোরেশন



আমদানীকারক, মোড়কজাত ও বাজারজাতকরণ

ওয়ার্ড - 0001, রাস্তা - জলতলা, লাইসেন্স ইস্যুর তারিখ - 21-10-2024, অর্থ বছর 2024 - 2025
স্থানীয় সরকার (সিটি কর্পোরেশন) আইন ২০০৯ এর ৩০ নং আইন এর ছাড়ার আশেপাশে আদর্শ কর তফসিল অনুসারে ট্রেড, প্রফেশন, কলিগ
& বিজ্ঞাপন) ব্যবসায়িক পেশার অনুমোদন পত্র নিম্নে বর্ণিত ব্যক্তি/প্রতিষ্ঠানে অনুমোদন দেওয়া হল। যাচর মেয়াদ 2024 - 2025 অর্থ বছরের ৩০
জুন পর্যন্ত বলবৎ থাকিবে।

০১. ব্যবসা প্রতিষ্ঠানের নাম : সত্য কমার্শিয়াল লিমিটেড
০২. মালিকের নাম : মোঃ মামুন খান
০৩. পিতা/স্বামীর নাম : মোঃ সমরাজ খান
০৪. মাতার নাম : বেগম
০৫. মালিকের বর্তমান ঠিকানা : ২৫৯/৬, জলতলা, জেলা - ময়মনসিংহ
০৬. মালিকের স্থায়ী ঠিকানা : বাট্টা, জেলা - নেত্রকোনা
০৭. ব্যবসা প্রতিষ্ঠানের ঠিকানা : ২৫৯/৬, জলতলা, ময়মনসিংহ সদর, জেলা - ময়মনসিংহ
০৮. জাতীয় পরিচয় পত্র নং : 863853 ০৯. মোবাইল নং : 01854441417

| ফি (আইটেম) | পরিমাণ |
|----------------------|--------------------------|
| লাইসেন্স ফি | 7,000.0 TK |
| স্ট্যাম্প | 15.0(%) 1,050.0 TK |
| সাইনবোর্ড (আই.সি.ফি) | 150 x 0(H) x 0(W) 0.0 TK |
| মাসল্যান্ড ফি | 50.0 TK |
| পরিশোধিত অর্থ | 8,100.0 TK |

মোঃ ইকবাল ইসলাম মুরাদ
লাইসেন্স ইকসপোর্টর
ময়মনসিংহ সিটি কর্পোরেশন

সেঁজুতি ধর
প্রধান রাজস্ব কর্মকর্তা
ময়মনসিংহ সিটি কর্পোরেশন

উদ্যে সালমা তানজিয়া
প্রশাসক
ময়মনসিংহ সিটি কর্পোরেশন



Certificate of Incorporation (under Act XVIII of 1994)

No. C-180285/2022

*I hereby certify that **Shotata Commercial Limited** is this day incorporated under the Companies Act (Act XVIII) of 1994 and that the Company is Limited.*

*Given under my hand at **Dhaka** this **Sixth** day of **April** two thousand and **twenty-two**.*

*By order of
Registrar*

*Assistant Registrar
Registrar of Joint Stock Companies & Firms
Bangladesh*



N.B. This certificate is digitally signed. Please find the soft copy to verify the signature.

PHOTO ARCHIVES

Yearly Sales/Distributor Conference-2024/25



CONTACT INFORMATION

Shotata Commercial Incorporated

Confidential Information - Unauthorized reproduction
or conveyance is strictly prohibited.

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